



**Borehamwood
& Elstree Synagogue**
Our Community

Information concerning CRP Synagogue attendance recording in 2021 For starting school in September 2022

This document contains three sections.

- The first section is a summary of BES's position on CRP for 2021.
- The second section is based on information provided by the United Synagogue and The Office of The Chief Rabbi, giving you general information on CRP and how the process will work this year taking into account ongoing COVID restrictions.
- The final section is instructions on how to register with the BES Online CRP system if you are planning on attending in-person Shabbat morning services at BES. You do not need to register on the BES Online CRP system if you are not obtaining points through in-person Shabbat morning attendances at BES.

You are reminded that the information in this document about the specific CRP requirements is based on our understanding of the information with which we have been provided. Different schools may however have different requirements. You will need to go to the various schools' websites and download their CRP forms and other information to ensure you meet their requirements.

It is your responsibility to ensure you comply with the requirements of the school(s) to which you are applying.

If you have done CRP in previous years and require a copy of your CRP letter, or have any other CRP enquiries please E-Mail schooladmissions@borehamwoodshul.org. We are not able to answer queries about specific CRP requirements - you will need to speak to the schools directly for this.

Section 1 – CRP 2021 at BES – THINK – What do you need to do?

The CRP Process

Think Do you need to attend services in person?
You can get points in many other ways, including Friday night virtual services (starting 30th April), if your child is at a Jewish school or nursery, volunteering and the “Judaism Online” course. Don’t rely on coming to Shul – places are very limited!

Register If you don’t need to attend in-person services to get CRP points, please DO NOT register on the BES Online CRP system. If you do need to register for collecting CRP points via in person services please do so on the BES Online CRP system – www.onlinecrp.co.uk

Sign Up BES will record attendances for CRP purposes starting Shabbat 1st May. You will need to register on the online CRP system at www.onlinecrp.co.uk, and then each week book a place via the US booking system at www.borehamwoodshul.org/ShabbatServiceRegistration. Booking is open each week from Sunday to 4pm Wednesday but booking DOES NOT guarantee a place – you will be emailed on Thursday to confirm if you have a place. You MUST NOT ATTEND unless you have a confirmed place. Members are prioritised for places at BES services and non-members are unlikely to be allocated a place (but are welcome at virtual Friday evening services)

Sign In Once you have registered on the CRP system, booked a place at Shul and received confirmation, remember to attend the registration desk on Shabbat morning in Shul

More information at www.onlinecrp.co.uk/help
If you have any queries contact schooladmissions@borehamwoodshul.org

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CRP this year is different to previous years due to COVID – **you must check the CRP form(s) for the school(s) to which you are applying to ensure you are aware of and comply with their requirements and deadlines.**

Although BES is now operating COVID-secure main services, children’s services and youth services and discussions, **places are strictly limited due to COVID distancing regulations and you should not rely on getting a place at a BES in-person service to get your CRP points. In most cases, you will be able to get some or all of your CRP points through other parts of the CRP form.** Throughout the period of COVID restrictions, we are also prioritising BES members over non-members, and places are unlikely to be available at all to people who are not members of BES.

On most of the CRP forms we have seen, 4 points are necessary to fulfil the CRP requirements, and 2 points are available through each of the following 4 methods.

- **Attending 4 online Friday evening services.** These will be restarting Friday evening 30th April at 6.45pm. Go to the Zoom details in the flyer below or [click here](#) to join. Details of subsequent online Friday night services will be in the BES newsletter and Facebook groups. There is no need to register in advance, and on all the forms we have seen attendances are self-certification so we will not record or report on attendances
- **Jewish Education.** For example, if your child is already at a Jewish school, nursery or Cheder.
- **Jewish Volunteering.** Have you volunteered for a Jewish charity or welfare organisation on a regular basis?
- **CRP Judaism Online course.** Virtually attending the Tribe CRP “Judaism online” course. This course has 6 x 30-minute sessions and will run in May, June and November (note the November date may be too late for some school application deadlines). More information and sign up at www.tribeuk.com.

FRIDAY NIGHT LIVE

Join BES for an online musical Kabbalat Shabbat

Services begin on Friday 30 April!

6.45pm

BES Friday Night Siddur and Song Book:
<https://bit.ly/BES-FNL-Song-Sheet>

Zoom ID: 896 9676 3992
 Password: BESFNL

Services in person for those who have pre-booked

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If you still need to obtain CRP points through in-person attendances, as well as registering on the online CRP system (which, if you are receiving this E-Mail, you have already done), you must request a place at the BES service which you want to attend. This is the case whether you are attending an adult, youth or children's service. Registration opens each week on Sunday morning and closes at 4.00pm on Wednesday afternoon. No late requests will be accepted.

- www.borehamwoodshul.org/ShabbatServiceRegistration for adult services.
- www.borehamwoodshul.org/ChildrensShabbatBookings for children's services.
- www.borehamwoodshul.org/YouthShabbatBookings for youth services and discussions.

You will receive a confirmation E-Mail that you have made a booking request but this does not mean you have been offered a place. You will then receive a further E-Mail on Thursday (or in some cases not until Friday) confirming whether you actually have a place at the service(s) you have requested. If you do not receive a confirmation E-Mail offering you a place you must not attend BES services and you will be turned away if you do.

When you attend you will be directed to a steward to have your attendance recorded for COVID Track-and-Trace purposes. If you are doing CRP, you will also need to ask for this to be recorded and the steward will record this as well. A reminder that as with all previous years, for primary school applications a parent can attend for CRP without the child present (but not a grandparent, nanny etc), while for secondary applications the child themselves must attend.

In summary:

- Please check the CRP form(s) for the school(s) to which you are applying (usually found on their websites).
- If you work out you are able to get the requisite points without coming to in-person services, please let us know so that we can remove your registration to reduce the administration.

- If you need to attend in-person services, you must register each week for the service(s) you want to attend no later than 4.00pm Wednesday.
- If you are offered a place, you will receive an E-Mail on Thursday (or sometimes Friday) confirming this. Attend the service you have booked for and ensure when you arrive your attendance is recorded both for Track-and-Trace, and also for CRP.
- If due to capacity limits you are not offered a place, please do not attend BES services.

There is a lot of information on the CRP process in general and this year specifically at www.onlinecrp.co.uk/help. If you have any further queries please contact schooladmissions@borehamwoodshul.org. The BES office is not able to handle CRP queries by phone or on any other email address.

Of course, whether you are doing CRP or not you are still always welcome to register to attend BES services but it is important that **if at all possible, you do not rely on attending in-person services** as a way to get your points this year.

Section 2 – Information on CRP and how it will work in 2021

This information is based on that provided by the United Synagogue and The Office of The Chief Rabbi, adapted where appropriate for BES.

A brief introduction

The Certificate of Religious Practice (CRP) gives applicants the chance to demonstrate Jewish practice when applying to schools where a CRP forms part of the information to be supplied at the time of application. Parents and children complete this for nursery and primary applications, and the child does it for secondary entry. Collecting CRP points allows you to prove that you are eligible for a faith place at the schools you are applying to that require a completed CRP form.

You will need to collect points on your CRP form. There are different ways in which you can do so, details of which you will find below.

Covid-19

Due to the uncertain and challenging times of the past year, the CRP process has been altered and updated as a consequence of Covid-19. If you have completed a form during previous admissions' cycles, you will see that changes have been made to offer the necessary flexibility required in these circumstances.

It is understood that with changeable national restrictions in place the opportunity to attend synagogue in a Covid-safe context could be limited. It may not be possible to collect all your points from Shul attendance alone, and so a range of alternative options have been offered to ensure that all applicants have a full opportunity to collect sufficient points, and indeed BES recommends that you obtain as many points as possible through the other options. The window of weeks for recording Shul attendance has been extended to make more time available for gaining points in this way.

What do I have to do?

You need to collect 4 points to have achieved your Certificate of Religious Practice. On completing different options, and therefore sections of the form, you will need to have these authorised as stipulated on the form. See the table below for details on the 5 options.

Points can be collected from any of the following categories. All choices are optional. A minimum of 4 points is required to achieve the CRP. There is no benefit from earning more than 4 points.

Option	Action Required	Points
Attending BES (Croxdale or Yavneh) on Shabbat morning	Register with your synagogue. For BES register at https://onlinecrp.co.uk .	8 visits = 4 pts 4 visits = 2 pts
Attending online BES Services on Friday evening	Information on online BES Friday night services is in the BES newsletter and Facebook groups.	2 pts
Volunteering within the Jewish Community	Approach a communal, charitable or welfare organisation. Examples of options: https://www.theus.org.uk/category/us-chesed .	2 pts
Participating in Jewish Educational activities	Approach a Jewish educational institution. Examples of options are at https://www.theus.org.uk/ .	2 pts
Participating on the Tribe CRP 6-week course	More info and apply via Tribe: https://www.tribeuk.com/article/crp-2021 .	2 pts

Once I have completed the form what do I do?

The online Shul services section is self-certification – if you are obtaining points in this section, simply fill in the required information.

If you are obtaining points via in-person Shabbat morning attendances at BES, BES does not directly sign CRP forms. Instead, you will need to log back into the online CRP system and print out a Letter of Attendance. This is then attached to your CRP form in lieu of BES signing the appropriate section.

All other parts of the form that have been completed require authorisation and so need to be signed by an appropriate representative of the relevant organisation. If you cannot obtain a signature in person, a letter can be provided by the person who would have signed it confirming that you completed that section.

Once finalised, submit the CRP together with the other forms required as part of the application process (checking with the school that you are applying to for what is required) directly to the school.

In detail...

1. What do I have to do?

When applying to a Jewish school or nursery under the religious authority of the Office of the Chief Rabbi, you will need to have completed a CRP. A copy must be sent directly to the school or nursery together with relevant supporting documents and the school's Supplementary Information Form (SIF). You should keep a copy of the CRP and its relevant supporting documents for your records.

Normally, criteria for obtaining points on a CRP include attendance at Shul, involvement in Jewish education and volunteering for a Jewish organisation.

However, changes have been made to support the collection of points during uncertain times, as a result of the Covid-19 pandemic. There are more options now available to you should you find yourself isolating or shielding, or if synagogue or other activities are not open, and other methods such as online synagogue services and online courses can be utilised to collect your CRP points.

2. How do I collect points by going to Shul?

If you choose to collect points from your Shabbat morning in-person Shul attendance you will need to register with your chosen Shul. For BES, register on our online CRP system, <https://onlinecrp.co.uk>. Different Shuls operate this in different ways – if you are attending other Shuls, you will need to contact them about their processes.

You will be added to a system that the Shul uses to keep track of pupil's attendance. This data will be recorded and available to you when completing your CRP form.

Currently all attendances at BES require advance registration to maintain COVID-safe social distancing limits, and registration DOES NOT guarantee you a place. More information on this is later in this document. We strongly advise that due to limited places available at in-person services at BES, **you do not rely on attending in-person services as a way to get your points this year** and instead get as many points as possible in other sections of the form.

3. What is the timeline for the whole CRP process?

Date	Reception/Primary application	Year 7 / Year 12 applications
Nov 1 st 2019	Earliest date for participating in Volunteering and Jewish Education projects	
April 17 th 2021	Schools allow shul attendance recording to commence	
May 1 st 2021	BES starts recording in-person shul attendances	
May 5 th 2021	Tribe CRP 6-week course starts (Course 1)	
Jun 16 th 2021	Tribe CRP 6-week course starts (Course 2)	
Oct 30 th 2021		Last week to record shul attendance & Last date for Volunteering and participation on Jewish Education programmes.
Oct 31 st 2021		Deadline for applications to schools
Nov 24 th 2021	Tribe CRP 6-week course starts (Course 3)	
Jan 8 th 2022	Last week to record shul attendance	
Jan 15 th 2022	Last date for Volunteering and participation on Jewish Education programmes	
Jan 15 th 2022	Deadline for applications to schools	
Feb / Apr 2022	Places offered	

4. When can I collect points from attending shul?

There are set dates when points from attending shul can be collected. The dates are as follows:

- For people applying for nursery and reception, the start date for collecting points by attending shul will commence on April 17th 2021 and will close on January 8th 2022.
- For people applying to Year 7 and Year 12, the start date for collecting points by attending shul will commence on April 17th 2021 and will close on October 31st 2021.

Please note that for in-person Shul attendances, BES will not record attendances until Shabbat 1st May.

5. If I want to collect points from attending in-person Shabbat morning services at BES, how does it work?

First you must register your children on the BES online CRP system, <https://onlinecrp.co.uk> (including specifying whether you intend on attending Croxdale Road or Yavneh services).

In normal years, you can then attend the services on any week without further notice. However, in 2021, due to COVID limitations on the number of people we can accommodate, only those who have pre-booked places at Shul and had a confirmation E-Mail will be able to attend. We have yet to plan how this will work for CRP – information will be communicated to those who have registered on the online CRP system in due course.

More information on how to register and the details of BES's process are in the second section of this document.

6. What is the Tribe CRP 6-week course?

The course is open to all applicants from any community. It will consist of six sessions of 30 minutes, covering topics relevant to Jewish customs and practices, festivals, kashrut, etc. All six sessions need to be completed in order to satisfy this section of the CRP form. There are 3 separate courses to choose from which will run in May, June, and November 2021. Further details on how to participate are available on www.theus.org.uk.

Families for whom online access presents difficulties are asked to contact crp@tribeuk.com or call us on 020 8343 5656 for more information on how to can participate.

7. I am a member of a synagogue, so why do I have to complete a CRP?

In order to be a member of a synagogue, one has to pay a fee. To become a member of an orthodox synagogue one has to be halachically Jewish. The Supreme Court ruled that synagogue membership cannot be used as an admission criterion.

8. Does this apply to all schools and nurseries under the religious authority of the Office of the Chief Rabbi?

Almost all Jewish faith voluntary aided (state), free schools, academies, independent schools and independent nurseries have CRP requirements, whichever religious authority they are under.

9. Have all schools adopted the same CRP?

Last year, a large group of the schools and nurseries under the religious authority of the Office of the Chief Rabbi, both primary and secondary, adopted the same CRP. However, not all schools adopted the same CRP form last year. It is important that you check the CRP requirements for each school or nursery to which you are applying.

10. Where can I get the CRP forms from?

They will be available from each school's office and/or websites and the school's local authority.

11. What are the new five CRP sections?

1. Shul attendance
2. Online shul service attendance
3. Jewish educational activities
4. Voluntary Jewish communal, charitable or welfare activities
5. Completing a specially prepared for the purpose, Office of the Chief Rabbi approved, United Synagogue online course open to all (a telephone-based alternative will be available for those without internet access).

Each section of the form has its own specified criteria that must be fulfilled and period of time in which it must be completed.

At secondary level, only the participation of the child is to be recorded, whereas at nursery and primary, it is the child and/or their parent/guardian.

12. My personal circumstances or lack of internet access prevent me from attending online synagogue services / activities / courses enough times to gain sufficient points. What can I do?

We recognise the many pressures that have arisen out of the pandemic. Therefore, in devising this system, we have sought to provide as many options and ways as possible for families to accrue the requisite number of points. There are a variety of combinations in which this can be done. All are equally valid ways of completing the CRP form.

13. What if my child already has a sibling in the school?

Each child must earn their own CRP points for applications to schools. Last year the process was altered. Siblings of a pupil who had previously established faith eligibility for admissions were not required to complete the CRP form. This was created during the crisis to assist making the process easier in an already stressful situation. As we have got used to the circumstances that we are living in, it is now felt that it is certainly possible for all to complete the form as was previously required.

14. I would prefer the option to attend online Jewish adult education courses, but my local synagogue doesn't offer this. What can I do?

There are many educational opportunities organised by the majority of synagogue communities, which non-members are welcome to attend. These are often available more widely on Facebook. There are also many other opportunities elsewhere. This is particularly the case during the Covid-19 crisis, with a wide range of online options now available. Please check with your local synagogue to see what courses are available, or the United Synagogue website www.theus.org.uk.

15. I am not sure about volunteering. What does it cover?

Volunteering means giving your time, not your money. There is a list of volunteering opportunities on this website and your local synagogue may provide others. You should contact the synagogue's administrator or US Chesed (020 8343 5688) who will put you in touch with your synagogue's Care Coordinator. This year, there are even more local opportunities, as well as major programmes.

16. How can I volunteer as I cannot spend time away from home?

There are many volunteering opportunities which can be carried out from home, e.g. by phone, on the internet, etc. Many communities have Care Coordinators. The US Chesed team will be pleased to put you in touch with those within the United Synagogue.

17. In order to undertake voluntary work, will I need a Disclosure and Barring Service (DBS) check?

In some instances, it is necessary to have a DBS, particularly if you intend to volunteer to work with children or vulnerable adults. It will be best for you to ask the organisation with which you volunteer.

18. Will my child receive preferential treatment if we achieve more than the 4 points required for school admission?

No, there is no benefit to obtaining more than the number of points stipulated on the form. If you do not achieve the 4 points required this year (for example, obtain 2 points), you can still apply but would be ranked lower down in the list of applicants. The CRP is not an examination, but a method of establishing whether the child/family practises the three pillars of the Jewish faith, prayer, education and acts of kindness.

19. I've still got questions about the CRP, which I don't think you have answered. What can I do?

For more information on CRP in general, please contact the schools directly. Details can be found on the schools' websites.

For more information on the CRP processes at BES, if you have done CRP in previous years and require a copy of your CRP letter, or have any other CRP enquiries please E-Mail schooladmissions@borehamwoodshul.org. The BES office is not able to deal with CRP enquiries by phone or on any other E-Mail address.

Section 3 – CRP Attendance Recording on Shabbat morning services at BES

As described above, the BES Online CRP system is only used for recording and reporting on in-person Shul attendances on Shabbat morning at BES.

Please read the first section of this document thoroughly and check through the CRP form(s) for the school(s) to which you are applying - **you may find you are able to get the requisite points without having to rely on attending in-person services at all**. Of course, whether you are doing CRP or not you are still always welcome to register to attend BES services but it is important that **if at all possible, you do not rely on attending in-person services as a way to get your points this year** as we cannot guarantee places if demand is high and there are other things (eg Bar Mitzvahs) taken place.

- If you are obtaining all your points in other sections of the CRP form, the rest of this document is not relevant to you.
- If you are planning on attending other Shabbat morning services (not at BES), the rest of this document is not relevant to you.

The following pages of this document concern BES's processes for registering on our online CRP system, and having attendance recorded on Shabbat morning.

This is based on our usual CRP processes. For 2021, additions have been added **highlighted in yellow**. These are to take into account the differences due to COVID limitations.

As long as our capacity is still limited by COVID-19, it will be necessary to book places for Shabbat morning services online. Information on this is in the BES newsletter. Please note in the case of a BES service being oversubscribed, priority will be given to members of BES.

If you have done CRP in previous years and require a copy of your CRP letter, or have any other CRP enquiries please E-Mail schooladmissions@borehamwoodshul.org. We are not able to answer queries about specific CRP requirements - you will need to speak to the schools directly for this.



**Borehamwood
& Elstree Synagogue**
Our Community

Certificate of Religious Practice

Following the Supreme Court Judgement in 2009, Jewish schools have adopted a Religious Practice test as part of their admissions process. These schools will be asking you to complete a "Certificate of Religious Practice" (CRP) or equivalent when applying. In most cases you can obtain "points" towards your CRP in various ways, one of which is attending services at Synagogue.

Please note that although most of the Jewish schools have similar CRP requirements, it is essential that you contact each school to which you are intending to apply to obtain their CRP form and confirm their exact requirements. In some cases, it is possible that Synagogue attendance alone will not be enough to qualify you as a "Priority Applicant".

Information on BES's procedures for recording attendances are on the following pages. If you would like to obtain points through other sections on the CRP form, you will need to contact the appropriate institution or organisation who can certify your participation in the relevant activity. If this is also BES, please E-Mail us on schooladmissions@borehamwoodshul.org. Please note, though, that we are not able to confirm whether a specific activity qualifies – you will need to speak to the school(s) directly.

This is a task that we would much rather we were not being asked to undertake. However, we wish to help our Jewish schools as they have been placed in an incredibly difficult situation forced upon them, because, and only because, of the Supreme Court's decision. It is important therefore to point out that this process does not confirm Jewish status.

We look forward to welcoming you to our synagogue and hope that by following this simple procedure we can minimise the disruption and discomfort that this process will create.

If you have questions relating to CRP at BES, or if you need a reprint of a CRP letter from a previous year, please E-Mail schooladmissions@borehamwoodshul.org. Queries cannot be handled by telephone. If you have any other CRP related queries, not relating to Synagogue Attendance, you need to contact the school(s) to which you are applying.

The BES Online CRP system is available at <https://onlinecrp.co.uk>.

Please note that the dates on which we operate CRP recording are determined by the schools, and usually run from early May until their application deadlines. If you need to have attendances recorded outside of these dates, please contact us on schooladmissions@borehamwoodshul.org.

If you are applying to schools which have other processes (eg a full Rabbinic reference) please contact us in the first instance at schooladmissions@borehamwoodshul.org.

CRP Procedure at BES

If you would like to have your or your child's attendances at BES (Croxdale or Yavneh) recorded for CRP, you will need to follow our procedures as shown here.

1. You will need to register in advance on the BES Online CRP System – <https://onlinecrp.co.uk>. The weekly cut-off for new registrations is 10.00am on Wednesday morning. If you miss this cut-off then you will not have a CRP attendance registration card available until the following Shabbat. Your registration will be acknowledged by E-Mail and full instructions on how to use the online system are also available from that page. Your registration card will only be available at the site you selected when you registered on the system. If you temporarily need a card at the other site, please contact us at schooladmissions@borehamwoodshul.org and if you expect to regularly attend both sites, you will need to register twice using separate E-Mail addresses.
2. During COVID limitations, all attendees at BES Shabbat morning services need to book in advance, and places are confirmed by E-Mail. Information on how and where to book will be sent out in due course. Booking is generally open from Sunday morning until 4.00pm Wednesday in the week before the Shabbat. If you do not book, or book but unfortunately are denied a place due to capacity limits, you must not attend BES services.
3. On arrival at BES (Croxdale or Yavneh) on Shabbat morning, you will need to visit the CRP registration desk. You will then be given your registration card which you will need to retain until the end of the service. The desk locations and opening times are:
 - At Croxdale, in the Main Shul foyer (or outside the main door), from 10.15am until 11.00am.
 - At Yavneh either in the main lobby, or just outside the Yavneh Synagogue, also from 10.15am to 11.00am.
 - On weeks where there is a Hashkama (early) service, cards will be available from 8.00am to 8.30am. Please speak to the Hashkama warden on arrival.

The times will vary this year depending on what times services run at and their expected duration, and whether on some weeks we run a second service to increase capacity. Information will be communicated once the details are finalised.

4. You must remain until the end of the service, at which point you must post your attendance registration card in the "postbox" provided although this may be changed for 2021. If you have lost your card, or forget to post it, your attendance cannot be recorded. In this case you must E-Mail schooladmissions@borehamwoodshul.org as soon as possible as otherwise you may not have a card available for collection on subsequent weeks. This may be changed this year.
5. Once you have the requisite number of attendances for the school(s) to which you are applying, you then need to request a CRP "Letter of Attendance" on the CRP system. Information on this is on the following page.

Please note that:

- Attendance will only be recorded on those Shabbats as detailed in the Schools' Admissions procedures and will not include any Yom Tov, including Yom Kippur. Please check with the schools to which you are applying to confirm the dates they will accept for CRP.
- In line with most other United Synagogue Shuls, BES will only be recording attendances on Shabbat morning and not Friday night. However some Schools permit some points to be obtained through "virtual attendance" at online Friday evening services. There is no advance registration needed for these virtual attendances.
- For secondary (including 6th form) applications, the child themselves MUST go to the registration desk. For primary applications, the child's parent or guardian can also register on their behalf.
- There is a rota for running the CRP registration desks at both Croxdale and Yavneh. Slots on this rota are bookable in the online CRP system. If nobody books to run the desk for any week, CRP will not take place and nobody will be able to register attendances. E-Mails will usually be sent out in advance warning of this situation, should it occur.

Issue of Letters of Attendance

BES does not directly sign CRP forms for Synagogue Attendance – instead, we issue “Letters of Attendance”. These are accepted by all schools in lieu of us filling in and signing the CRP form itself.

You will need to obtain the CRP form(s) for the school(s) to which you are applying – these are generally available on their websites. You must then fill in the general parts of the form (eg name and address), and sections relating to obtaining points through other ways (eg Jewish volunteering if available). If you need BES to sign any other sections of the CRP form please contact us at schooladmissions@borehamwoodshul.org.

If you have registered twice on the CRP system using different E-Mails, and have attendances recorded at both Croxdale and Yavneh, please contact schooladmissions@borehamwoodshul.org asking for these to be merged BEFORE you request your Letters of Attendance.

To obtain your Letters of Attendance, please go to the BES Online CRP System (<https://onlinecrp.co.uk>) and request your letters there. Instructions on using the system are on its front page.

Most schools will allow a CRP letter generated by our system printed by you at home, but a few still require a letter printed and signed in the office. The up-to-date list of which schools require this is in the online CRP system. All letters contain a check code to allow the schools to confirm their authenticity.

If you have requested letters to be printed in the BES Office, you will need to visit the office to collect your letters during its normal opening hours. If you ask someone to collect the Letter on your behalf, please provide them with written authority.

The BES office is currently operating remotely, and hence printing of letters is only possible at home and the option to request letters from the office has been temporarily disabled. If you are not able to print your own letters, please contact schooladmissions@borehamwoodshul.org.

If you have already received your letters, please do not continue to register (unless you require further attendances) as this adds to our administrative burden.

Please bear in mind that it is your responsibility to request Letters of Attendance in good time and we cannot accept any responsibility for a deadline which may be missed. It may take up to 2 weeks for office-printed letters to be ready after they have been requested, and you will need to visit the Shul office during its normal office hours to collect your letters.

The Letter of Attendance from BES will only confirm the number of times which you have attended BES (and other US Shuls who have passed your attendance information on to us). Please be aware that although most of the Jewish schools have similar CRP requirements, it is essential that you contact each school to ascertain their exact CRP requirements, including the number of attendances they expect. In some cases, it is possible that Shul attendance alone will not be enough to qualify you as a "Priority Applicant".

Please note that the CRP Letter of Attendance should not be construed in any way as a confirmation of Jewish Status.

Registration at other Synagogues

Each Synagogue sets their own processes for CRP attendance recording and the information in this document is only relevant to the processes at BES. There are, however, two special cases.

Please note it is your responsibility to confirm the dates of attendance and Shuls which different schools may accept for CRP purposes.

I usually attend services at BES but I am attending another Shul for one Shabbat

If the other Shul is a member of the United Synagogue, and you are attending services there on Shabbat morning, we can then record your attendance there on our system and it will be included on our Letter of Attendance. You will need to contact the other Shul in advance and follow their registration and attendance recording procedures. Then, after you have attended, please ask their office or CRP officer to send confirmation of your attendance to us at schooladmissions@borehamwoodshul.org and we will add it to our system.

Please note that if you are attending a Shul which isn't a member of the United Synagogue (whether it is Orthodox or otherwise), or if you are attending a service which isn't on Shabbat morning, we are not able to add it to our system. However, you should be able to ask the other Shul to issue their own "Letter of Attendance" confirming your attendance(s) there, and attach that letter, along with our letter, to your CRP form. However, you may want to check with the school(s) to which you are applying first as some may limit the number of different Shuls that can count for attendance purposes.

It is your responsibility to ensure you comply with any COVID-related registration processes the other Shul has in operation.

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If you are attending BES as a visitor, welcome!

If you would like to have your attendance recorded at BES, please follow the process in this document to register for CRP in the same way as our local attendees.

You will also need to register online to attend any BES service during COVID limitations. If you have been invited to a Simcha (eg a Bar Mitzvah) your host should have given you the necessary information. Otherwise please E-Mail us at schooladmissions@borehamwoodshul.org. Please note, though, that in the event of a service being oversubscribed, priority will be given to members of BES.

After your attendance, please contact us at schooladmissions@borehamwoodshul.org and we can then E-Mail your attendance details over to the Shul which you usually attend.